

Group Charter Of The Committee to Restore Duncan Creek

Committee Goals:

The Committee to Restore Duncan Creek is a non-profit corporation registered in the State of Washington. The purpose of this Committee is to improve the condition of Duncan Creek and the associated watershed that supports fin-fish and other wildlife in and around Duncan Creek. Duncan Creek is located in Manchester Washington. The environmental restoration and associated habitat improvement objectives are to restore the health of the Creek to better support its function as an element of the natural systems in this area.

Among the Creek's critical functions are: part of the watershed for the Manchester Water District, provides coho salmon, native cutthroat trout, sea run cutthroat trout and rainbow trout critical habitat to nurture and enable successful spawning and offspring rearing. The Duncan Creek Watershed also provides wildlife habitat for a variety of other wildlife dependent upon the stream and watershed.

Means of Achieving Goals:

The Committee will:

- Provide centralized stewardship of activities impacting and directed at the improved health of Duncan Creek.
- Monitor and provide input on all activities that we believe could have a negative impact on the Creek's health.
- Actively seek improvements by governmental agencies to upgrade the Creek's health.
- Provide publicity to support the goals of the Committee.
- Provide public education on issues supporting the Creek's health.
- As a team, we will make physical improvements to the Creek.
- Conduct fundraising to support improvements to the Creek.
- Provided liaison with other agencies supporting stream keeping efforts.

Membership/Organization:

Membership in the Committee to Restore Duncan Creek is open to all residents of the State of Washington. An meeting will be held at least on an annual basis to review the election of officers and to conduct other necessary business. Other meetings will be called by the President, as necessary, but are likely to occur approximately twice each year. Frequent meetings via internet as telephonic means will also be an option in addition to annual face to face meetings for committee officers, members, and supporters.

Officers to be elected or otherwise appointed as needed are:

President, Vice-President, Secretary, Treasurer, Communications Director, Education Outreach Director, and Directors or Officers at Large. These officers will constitute the Executive Board of the Committee. All matters, which are undertaken on behalf of the Committee, must be approved by a simple majority of the Executive Board.

General Responsibility/Duties of the officers is as follows:

President: Conduct all meetings. Call special meetings as appropriate. Provide mailing address for the Committee. Insure all commitments made by members are acted on.

The President or his/her assigns will manage contracts for volunteer work, donations of in kind work or materials and will be recorded by the Secretary, Outreach Director, President, Vice-President, or others so assigned. Opportunities such as recruitment of volunteers for worksite volunteer agreements and the work details and tasking, agreements, contracts will be organized and executed by the Outreach Director, President, Vice-President, or others so assigned.

Vice-President: Fill in for President as necessary. Communicate agenda for all meetings one week in advance of said meetings.

Secretary: Maintain files of all past activities of the Committee. Initiate correspondence with other entities as required. Take minutes of all meetings.

Treasurer: The Committee is non-profit but does accept in kind donations of materials or labor. No monies are collected, no dues are charged for membership.

Communications Director: Prepare press releases as appropriate for the approval of the Committee. Release approved press releases.

Education Outreach Director: Develop opportunities for public education, volunteer work efforts/projects or other issues involving restoration of Duncan Creek.

Director(s) at Large: Participate in all executive board meetings.